



भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर
Indian Institute of Technology Bhubaneswar

No.F: 14-10 / 2009 – Acad /Senate Const.

कार्यालय आदेश सं./ Office Order No. 12(A)4 / 2016 dated (दिनांक) 22.01.2016

The undersigned is directed to convey that the Senate in the 29th Senate Meeting held on 18th December, 2015 (vide Agenda item No. Item : 29.A.B.4) has approved independent evaluations for Thesis Part-I and Thesis Part-II of M.Tech. and M.Sc. Programmes and award of grades accordingly.

A copy of the revised guidelines of thesis evaluation of M.Tech. and M.Sc. Programme is enclosed in **Annexure- 1**.

(M.K. Behera)

सहायक कुलसचिव (शैक्षणिक)
Asst. Registrar (Academics)

Encl: As above.

To

1. अध्यक्ष, अभिषद्/ Chairman, Senate
2. अभिषद् के सभी सदस्यगण/All Members of the Senate
3. All Heads of School
4. निदेशक के साचिव/ PS to Director
5. उपनिदेशक के साचिव / PS to Dy. Director
6. कुलसचिव के साचिव/ PS to Registrar
7. उप कुलसचिव / Dy. Registrar
8. कार्यालय आदेश फ़ाइल / Office order file

INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR
Thesis Evaluation for M.Tech./M.Sc. Programmes

PROCEDURE AND GUIDELINES:

1. The normal duration for M. Tech./M. Sc. thesis work is 2 semesters. The thesis is to be evaluated in two stages, i.e., Stage-1 evaluation at the end of first semester of the thesis work and Stage-2 evaluation at the end of the second semester of the thesis work. Stage-1 and Stage-2 evaluations are termed as **Interim Evaluation** and **Final Evaluation**, respectively.
2. For evaluation of each thesis, two internal examiners and an external examiner are to be appointed. The internal examiners (within the School) are nominated by the Head of School. The external examiner (outside the institute) is to be appointed by the Dean (Academic Affairs) from the list of the examiners recommended by the School. The recommended practice is that one external examiner is appointed for examination of at most six (6) theses. *The Head of School shall send the list of external examiners to the Dean (Academic Affairs) at least two months before the final examination date.*
3. The interim evaluation is to be done by the internal examiners and supervisor(s) of the thesis. The final evaluation is to be done by a committee consisting of supervisor(s), internal examiners and the external examiner. The supervisor will be the coordinator for the interim and final evaluation.
4. For interim evaluation, the student must give an open oral presentation and submit a written report on the work carried out by him/her. For the final evaluation, the student must submit a soft-bound copy of the thesis to the School at least three weeks before the date of final examination. The School should send the thesis to the examiners well before the final examination date.
5. The evaluation report should be recorded by the supervisor and the examiners by filling up the prescribed evaluation forms. For each evaluation, the mark awarded to a student is computed as the average of the marks awarded to the student (as mentioned in the evaluation form) by the supervisor(s) and the examiners.
6. There should be independent evaluations for Thesis Part- I & Thesis Part-II and the grades should be awarded accordingly.
7. The final grade is awarded based on this final composite score of a student (as per the grading system given in the following Table).

Grading System

Performance	Letter Grade	Range of marks ('m') obtained
Excellent	Ex	$m \geq 90$
Very Good	A	$80 \leq m < 90$
Good	B	$70 \leq m < 80$
Fair	C	$60 \leq m < 70$
Average	D	$50 \leq m < 60$
Pass	P	$35 \leq m < 50$
Fail	F	$m < 35$

INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR
Thesis Evaluation for M.Tech./M.Sc. Programmes

8. The grades from **EX to P** are the Pass Grades. If the student is not awarded one of these grades, then the student is deemed to have failed in this examination and is given an **F** grade and such a student, having incorporated the suggestions and observations of the panel, can ask to be re-evaluated within ONE MONTH. The student can pass this re-evaluation with a **P** grade. Should the student fail again, re-registration for this Semester is required.
9. The Head of School shall organize the evaluation process in the School.
10. After the evaluation process is over, the School must send the original evaluation reports and the hard-bound thesis (final form) to the Academic Section for further processing. **The final thesis will be archived in the Institute Library.**

Final

INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR
Thesis Evaluation for M.Tech./M.Sc. Programmes

INTERIM EVALUATION OF THESIS

NAME OF THE STUDENT:
ROLL NUMBER:
TITLE OF THE THESIS:
DATE OF EXAMINATION:

REMARKS and SUGGESTIONS are to be included on the reverse of this form.

Summary of Marks Awarded in Mid-Term Evaluation:

Panel Member	Name	Marks awarded (out of 100)	Signature	Final Marks awarded to the student*
Supervisor				
Co-supervisor (if any)				
Internal Examiner- I				
Internal Examiner-2				

Approved By:

Head of School:

*Mark awarded to the student is the average of the marks awarded by the supervisor(s) and the internal examiners.

9/10/19

INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR

Thesis Evaluation for M.Tech./M.Sc. Programmes

FINAL EVALUATION OF THESIS

NAME OF THE STUDENT:

ROLL NUMBER:

TITLE OF THE THESIS:

DATE OF EXAMINATION:

Summary of Marks Awarded in Final Evaluation:

Panel Member	Name	Marks awarded (out of 100)	Signature	Final Marks awarded to the student*
Supervisor				
Co-supervisor (if any)				
Internal Examiner- I				
Internal Examiner-2				
External Examiner				

RECOMMENDATIONS:

The thesis submitted by the candidate is: *(please choose ONE)*

(a) **Acceptable** and may be regarded as final in its present form.

(b) **Acceptable with minor revisions.** The revisions and modifications have been indicated to the student during the examination (the revisions and modifications to be done should be outlined on the reverse of this form). The student should submit the modified thesis certified by the supervisor for final submission.

(c) **Not acceptable** in its present form and it needs **major revision.** **The modifications to be done should be outlined in a separate document.** The modifications must be incorporated by the student in the thesis and the same must be certified by the supervisor and the internal examiner before final submission.

GRADE AWARDED: EX A B C D P F

(Grades can be awarded in case of recommendation of (a) & (b) only. Please circle the awarded grade clearly AND strike out the others.)

Approved By: .

Head of School:

*Mark awarded to the student is the average of the marks awarded by the supervisor(s) and the examiner(s).

BMG

INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR
Thesis Evaluation for M.Tech./M.Sc. Programmes

INTERIM EVALUATION OF THESIS BY
SUPERVISOR/EXAMINER

NAME OF THE STUDENT:

ROLL NUMBER:

SCHOOL/ CENTRE:

Assessment:

Part A: Based on the Report

S.No.	Assessment criterion	Marks (out of 10)	Remarks
1.	Review of the research area		
2.	Objective/Aim/Goals set for the thesis work (Clarity and completeness)		
3.	Work carried out		
4.	Extent of independent study		
5.	Analysis and interpretation		
6.	Conclusion		
7.	Report organization and quality		

Part B: Based on the Presentation and Viva-Voce Examination

S. No.	Assessment criterion	Marks (out of 15)	Remarks
1.	Presentation: clarity and structure		
2.	Answers to questions– demonstrating depth of understanding of the problem and inference drawn		

TOTAL MARKS =

REMARKS and SUGGESTIONS are to be included on the reverse of this form.

Name of the Supervisor/Examiner:

Signature with Date:

BM

INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR
Thesis Evaluation for M.Tech./M.Sc. Programmes

FINAL EVALUATION OF THESIS BY
SUPERVISOR/EXAMINER

NAME OF THE STUDENT:

ROLL NUMBER:

SCHOOL/ CENTRE:

I. Assessment;

Part A: Based on the Thesis

S.No.	Assessment criterion	Marks (out of 10)	Remarks
1.	Review of the research area		
2.	Objective/Aim/Goals set for the thesis work (Clarity and completeness)		
3.	Work carried out		
4.	Extent of independent study		
5.	Analysis and interpretation		
6.	Conclusion		
7.	Thesis organization and quality		

Part B: Based on the Presentation and Viva-Voce Examination

S. No.	Assessment criterion	Marks (out of 15)	Remarks
1.	Presentation: clarity and structure		
2.	Answers to questions—demonstrating depth of understanding of the problem and inference drawn		

TOTAL MARKS=

II. Recommendations: The thesis submitted by the candidate is: *(please choose ONE)*

(a) **Acceptable** and may be regarded as final in its present form

(b) **Acceptable with minor revisions.** The revisions and modifications have been indicated to the student during the examination (the revisions and modifications to be done should be outlined on the reverse of this form). The student should submit the modified thesis certified by the supervisor for final submission.

(c) **Not acceptable** in its present form and **it needs major revision. The modifications to be done should be outlined in a separate document.** The modifications must be incorporated by the student in the thesis and the same must be certified by the supervisor and the internal examiner before final submission.

Name of the Supervisor/Examiner:

Signature with Date:

